



Los Angeles County Registrar-Recorder/County Clerk

Information on Obtaining a Copy of a Birth Record

Only certain individuals are allowed to receive an authorized certified copy of a birth, death or marriage record. An authorized certified copy of a birth record is required to obtain a driver's license, passport, social security card and other services related to an individual's identity. See below for list of authorized individuals.

Online application for certified copies of vital records

Save time and apply before you come in, [click here](#) to complete your in-person application.

Who Can Get an Authorized Certified Copy of a Birth Record?

- The registrant or a parent or legal guardian of the registrant
- A child, grandparent, grandchild, sibling, spouse or domestic partner of the registrant
- A party entitled to receive the record as a result of a court order, or an attorney or a licensed adoption agency seeking the birth record in order to comply with the requirements of Section 3140 or 7603 of the Family Code
- A member of a law enforcement agency or a representative of another governmental agency, as provided by law, who is conducting official business.
- An attorney representing the registrant or the registrant's estate, or any person or agency empowered by statute or appointed by a court to act on behalf of the registrant or the registrant estate

In-Person Request

Important Notice: Informational Certified Copies are not available for same day service. They will be mailed out within 20 working days of your order.

Request a Copy of a Birth Record In Person

To request copies in-person, bring:

- Valid photo ID

- Fees: \$28 per copy

What Records are Available?

Records are available for births occurring in Los Angeles County since 1866. If the birth occurred from 1972-1977, the copy is not available the same day. If the birth occurred outside of L.A. County or California, [click here](#).

- Authorized copies of birth certificates may be available the same day they are ordered, if the birth occurred after 1964.

When Will I Receive My Copy?

- Same-day service is available for births 1964 to present.
- Births prior to 1964 will be mailed within 20 working days.
- If you are requesting birth certificates for events that occurred from 1972 to 1977, they will be mailed within 20 working days.

Fees and Payments

- **Authorized Certified Copy:** \$28

The fee is nonrefundable. A “No Record Statement” will be issued if the record is not found.

Payment Options

- **Cash**
- **Check:** Make payable to the Registrar-Recorder/County Clerk. Valid identification, such as a driver's license, of the signer is required and must be presented at time of request. Out-of-state checks are accepted.
- **Money orders:** Make payable to the Registrar-Recorder/County Clerk.
- **Credit card:** Accepted cards include MasterCard, Visa, Discover and American Express. A \$1.75 service fee will be charged.
- **Debit card:** Most debit cards, such as Visa, are accepted. A \$1.75 service fee will be charged.

Orders for Birth Certificates can be made in-person at the following locations:

Registrar-Recorder/County Clerk Office Locations



Contact number for all offices is: (800) 201-8999

Location	Address	Hours (Monday - Friday, except holidays)
LAX Courthouse	11701 S. La Cienega Blvd., 6th Floor Los Angeles, CA 90045	8:30 a.m. - 4:30 p.m.
Lancaster	44509 16th St. West, Suite 101 Lancaster, CA 93534	8:30 a.m. - 4:30 p.m.
Norwalk (Main Office)	12400 Imperial Hwy., 1st Floor Norwalk, CA 90650	M-F: 8:00 a.m. - 5:00 p.m. 3rd Thursday of the month: 8:00 a.m. - 7:00 p.m. on
Van Nuys	14340 W. Sylvan St. Van Nuys, CA 91401	8:30 a.m. - 4:30 p.m.
Florence/Firestone	7807 S. Compton Ave., Room 102 Los Angeles, CA 90001	8:30 a.m. - 4:30 p.m.
East Los Angeles	4716 E. Cesar Chavez Blvd., Building B. Los Angeles, CA 90022	8:30 a.m. - 4:30 p.m.

Birth Record By Mail

Request a Copy of a Birth Record by Mail

To request a copy of a birth record by mail:

- [Complete an application for a Birth Record and Notarized Certificate of Identity](#)  
(for mail only)
 - Make sure you sign the application and the Certificate of Identity.
 - The Certificate of Identity must be notarized. Failure to do so will delay the processing of your request.
 - If you do not live in California, have the notary strike out "California" on the Certificate of Identity and put the state in which the form is notarized. It will be accepted with the change.

- Those who are not authorized or do not wish to submit the notarized Certificate of Identity may receive an Informational Certified Copy. Informational Certified Copies have the words "INFORMATIONAL, NOT A VALID DOCUMENT TO ESTABLISH IDENTITY" imprinted across the face of the copy.
- Send request and fee to:

Registrar-Recorder/County Clerk
Birth, Death and Marriage Records Section
PO Box 489
Norwalk, CA 90651-0489

What Records Are Available?

Records are available for births occurring in Los Angeles County since 1866. If the birth occurred outside of L.A. County or California, [click here](#).

When Will I Receive My Copy?

Most mail requests are processed within 20 working days from the date the request is received by this office. The processing time does not include the delivery time to and from the office, weekends or holidays.

Fees and Payments

- **Authorized Certified Birth Record Copy:** \$28

The fee is nonrefundable. A "No Record Statement" will be issued if the record is not found.

Payment Options

Payment for mail requests can be made by the following only.

- **Check:** Make payable to the Registrar-Recorder/County Clerk. Out-of-state checks are accepted.
- **Money orders:** Make payable to the Registrar-Recorder/County Clerk.

Do **NOT** send cash.

No requests are available via telephone.

Birth Record Online Request

Request a Copy of a Birth Record Online

Registrar-Recorder/County Clerk does not have the ability to accept credit cards for online orders; however, for your convenience, you can process online requests through an independent company that we have partnered with to provide you this service, VitalChek Network, Inc. VitalChek accepts the following credit cards: MasterCard, Visa, American Express or Discover. A \$9 special handling fee will be charged on all credit card orders in addition to the copy fee.

To request a copy of a birth record online:

- Visit www.vitalchek.com and complete the information in the request form.
- You **must** complete the online authentication or send in the notarized Certificate of Identity. Please be sure to follow the instructions on the VitalChek site. If you do not live in California please have the notary strike out "California" on the Certificate of Identity and put the state in which the form is notarized. It will be accepted with the change.
- Those who are not authorized or do not wish to submit the notarized Certificate of Identity may receive an Informational Certified Copy. Informational Certified Copies have the word "INFORMATIONAL, NOT A VALID DOCUMENT TO ESTABLISH IDENTITY" imprinted across the face of the copy.

What Records are Available?

Records are available for births occurring in Los Angeles County since 1866. If the birth occurred outside of L.A. County or California [click here](#).

When Will I Receive My Copy?

Orders will be processed within **20 working days**.

Fees and Payment	
Authorized Certified Copy	\$28

The fee is nonrefundable, and a "No Record Statement" will be issued if the record is not found. Credit card orders will be returned by regular mail unless UPS delivery is requested, which costs an additional \$20.

No requests are accepted via telephone.